

Tutor Code of Conduct – Tech Confidence Hub

Last updated: 25th April 2025

As a volunteer tutor with Tech Confidence Hub, you are expected to adhere to the following code of conduct:

1. Professionalism

- Be punctual, reliable, and well-prepared
- Respect learners' time and learning pace

2. Boundaries

- Only communicate through approved channels (e.g., Zoom, Teams, official email)
- Avoid private social media contact with learners

3. Confidentiality

- Do not share learners' personal information with anyone
- Use learner data only for the purpose of supporting their learning

4. Inclusivity

- Treat every learner with kindness, patience, and respect
- Be sensitive to different backgrounds, abilities, and learning styles

5. Safety

- Report any concerns or incidents to Tech Confidence Hub immediately
- Do not offer or accept personal gifts or inappropriate favours.

By joining Tech Confidence Hub, you agree to uphold this code at all times.